

To,  
Dear Candidate,

**Subject: Admission to Pre-Sea Program at Anglo-Eastern Maritime Academy (A Division of Anglo-Eastern Institute)**

Anglo-Eastern Maritime Academy welcomes you and we are happy to inform that you have been nominated by your sponsoring company to undergo the Pre-sea training (**Diploma in Nautical Science**) commencing from - **To be announced (tentative 1<sup>st</sup> week August 2024)**

As a sponsored candidate kindly go through the fees structure and payment schedule as given below

**(A) Fee structure for DNS 30 batch Trainees: August - 2024**

Particulars	Gross fees (INR)
<b>Fees</b>	
Admission Processing Fees (a)	40,000
Course Fees Semester I & II	6,95,000
<b>Sub-total</b>	<b>7,35,000</b>
STCW Basic Safety Course fees*	45,000
<b>Grand Total</b>	<b>7,80,000</b>
Caution deposit**	25,000
<b>Charges payable for IMU</b>	
IMU Program Fees*** (not collected by AEMA)	30,000
IMU Counseling Fees*** (not collected by AEMA)	10,000
<b>Total payable to IMU*** (not collected by AEMA)</b>	<b>40,000</b>

**Note:**

- I Cost of Personal laundry, Telephone, Passport will be directly borne by the candidate
- II The Academy will cover medical expenses through group insurance for INR 1,00,000/- Any expenses over and above will be borne by the candidate
- III As per IMU guidelines, IMU Examination fees (not indicated in above table) is directly payable by student to IMU at time of Semester Examination registration on IMU Portal. AEMA staff will guide students when the IMU Student Portal is enabled for Fees payment.
- \* BST = INR 30,000/-, OCTCO= INR 15,000/-
- \*\* Refundable after completion of the course, after adjustment for any damages, breakages, extra courses & accommodation, etc. and remitted directly to the Candidate's bank account
- \*\*\* Candidate to pay to IMU directly, failing which his/her admission may be cancelled by IMU. AEMA staff will guide students when the IMU Student Portal is enabled for Fees payment (candidate is here by advised that IMU fees of INR 40000/- to be kept ready for payment as IMU provides very short notice for payment, payment portal usually remains open for only one day, which can be even a weekend day)

**Refund Policy:**

- I If a candidate is offered a seat in AEMA and he/she does not join, the admission processing fees (a) of Rs 40000 will not be refunded.
- II If a candidate withdraws after joining AEMA, and is replaced by wait list candidate, the deduction will be item (a) + 50% course fees of 1st Semester.
- III. If a candidate joins and withdraws without the scope of wait list candidate joining, the deduction will be (a) + 1st Semester course fees
- IV. If a wait list candidate is not offered a seat at AEMA in that batch, then full fees would be refunded.
- V. If a candidate withdraws from course in 2<sup>nd</sup> Semester, the deduction will be applied on pro-rata basis (based on number of days attended in 2<sup>nd</sup> Semester)
- VI. Management decision on refund would be final.

Rev 00

DNS 30

14<sup>th</sup> March, 2024

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Anglo-Eastern Maritime Academy (A Division of Anglo-Eastern Institute)

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**(B) The Fee payment schedule is as mentioned below:**

i) **On Selection:** Immediately on receipt of provisional selection letter

Particulars	INR
Admission Processing fees <sup>#</sup>	40000

<sup>#</sup> Refundable only in case the candidate fails in IMU CET or PCM < 60% or on medical grounds

ii) **On declaration of IMU-CET result:** Fees payable to IMU directly online (IMU informs when payment portal is opened)

Particulars	INR
IMU Program fees (paid by candidate to IMU directly)	30,000
IMU counselling fees (paid by candidate to IMU directly)	10,000
<b>Total fees payable to IMU</b>	<b>40,000</b>

iii) **On receipt of Offer letter:** 1<sup>st</sup> Fees Instalment Payment: To be paid 15 days before commencement of 1<sup>st</sup> Semester

Particulars	INR
Course Fees Semester I	3,70,000
STCW Basic Safety Course fees	45,000
Caution Money deposit	25,000
<b>Total fees to be paid as First Instalment</b>	<b>4,40,000</b>

iv) **2<sup>nd</sup> Semester Fees :** To be paid 15 days before commencement of 2<sup>nd</sup> Semester

Particulars	INR
Course Fees Semester II	3,25,000
<b>Total fees to be paid as Second Instalment</b>	<b>3,25,000</b>

If the candidate withdraws from the course or is expelled from the institute, the refund of fees will be as per the policy stated in the prospectus.

**Fees payment only through Billdesk,** No RTGS/NEFT/ cheques will be entertained and cash deposit is strictly not allowed.

**Fees Payment through Billdesk:**

Login to billdesk by using below link

<https://payments.billdesk.com/bdcollect/bd/aema/103>

Fill in all required information such as Personal Details, Contact Details & Course Details and proceed with payment as per your choice. Once payment done successfully you will get payment notification via e-mail & sms contact of your parent.



Capt. Suneel Sule

**Principal**

**Anglo-Eastern Maritime Academy**

